

20 Questions for University Administrators

A checklist for identifying areas that could need improvement

Policies

- Do we have a clear and comprehensive emergency response plan in place for natural disasters, fires, and other potential crises?
- When was the last time we tested our emergency response plan?
- Do we have a system in place for conducting regular safety audits and inspections of all facilities on campus?
- Do we regularly review and update our policies and procedures to ensure they remain current and effective?
- Have we created a culture of safety and inclusivity through ongoing communication and awareness campaigns?
- Have we implemented regular safety training and drills for all students, faculty, and staff?
- Have we established a culture of transparency and accountability around campus safety, including regular reporting and communication with stakeholders?

People

- Do we have a dedicated leadership team for health and safety with different skill sets?
- Are our staff and faculty trained on what to do in emergency situations?
- Have we conducted background checks and thorough screenings for all staff and faculty members?
- Do we have a designated team in place for monitoring and addressing any potential public health concerns on campus?
- Are there opportunities for students to provide feedback and suggestions for improving campus safety and inclusivity?
- Have we established partnerships with local businesses and organizations to enhance safety and security in the surrounding community?

Systems

- Are all of our facilities up to code and safe for students, faculty, and staff?
- Are our buildings and facilities accessible and inclusive for all students, faculty, and staff?
- Are there adequate lighting and security measures in place throughout campus to enhance safety and prevent crime?
- Do we have a system in place for providing safety information and resources to visitors and guests on campus?
- Do we have panic alarm software in place to alert everyone on campus in an emergency situation?
- Are we regularly collecting and analyzing data on campus safety and security incidents to identify trends and areas for improvement?
- Have we established partnerships with local law enforcement, emergency responders, and other community organizations to enhance campus safety and preparedness?